



Resource Planning and Budget

FY 2024-25 Due Dates

Fiscal Month	Requests	Received By
July 2024	Payroll Expenditure Transfer Budget Transfer Request	N/A August 9, 2024 by 12:00 p.m., Friday
August 2024	Payroll Expenditure Transfer Budget Transfer Request	August 23, 2024 September 11, 2024 by 12:00 p.m., Wednesday
September 2024	Payroll Expenditure Transfer Budget Transfer Request	September 23, 2024 October 9, 2024 by 12:00 p.m., Wednesday
October 2024	Payroll Expenditure Transfer Budget Transfer Request	October 23, 2024 November 12, 2024 by 12:00 p.m., Tuesday
November 2024	Payroll Expenditure Transfer Budget Transfer Request	November 20, 2024 December 10, 2024 by 12:00 p.m., Tuesday
December 2024	Payroll Expenditure Transfer Budget Transfer Request	December 17, 2024 January 10, 2025 by 12:00 p.m., Friday
January 2025	Payroll Expenditure Transfer Budget Transfer Request	January 22, 2025 February 11, 2025 by 12:00 p.m., Tuesday
February 2025	Payroll Expenditure Transfer Budget Transfer Request	February 21, 2025 March 11, 2025 by 12:00 p.m., Tuesday
March 2025	Payroll Expenditure Transfer Budget Transfer Request	March 24, 2025 April 9, 2025 by 12:00 p.m., Wednesday
April 2025	Payroll Expenditure Transfer Budget Transfer Request	April 22, 2025 May 9, 2025 by 12:00 p.m., Friday
May 2025	Payroll Expenditure Transfer Budget Transfer Request	May 22, 2025 June 10, 2025 by 12:00 p.m., Tuesday
June 2025 *	Payroll Expenditure Transfer Budget Transfer Request	
<p>* Due date as stipulated by the Financial Services Year-end Close Schedule. We will update the information close to end of the fiscal year end.</p>		