

DRAFT

PLANNING, RESOURCE AND BUDGET COMMITTEE
Meeting
September 7, 2012
12:30 PM – 2:30 PM
PLS-299

Attendance

√	Gary Au	√	Mildred Garcia	√	Bill Meyer
√	Bill Barrett	√	Monica Gonzalez	√	Steve Murray
√	John Carroll	√	Christa Johnson	√	Philippe Perebinosoff
√	Lee Chang	√	Lisa Kirtman	√	Michael Shafae
√	Amir Dabirian	√	Kari Knutson Miller	√	Sean Walker
√	Paul Deland	√	Amy Mattern		
√	Mike DeMars	√	Robert Mead		
√	Bernecea Johnson Eanes		Theresa Mendoza		

Guests: Alantara, Blumberg, Fontaine, Garcia, Hidalgo, Jenkins, Kopecky, Manriquez, Mason, Moore, Song, Unterman, Wong

I. Call to Order

- Chair Mead called the meeting to order at 12:30 pm.

II. Announcements

- Chair Mead congratulated Sheryl Fontaine on her new role as the Associate Dean in the College of Humanities and Social Sciences
- Murray informed members and guests the campus has enrolled the 5% of allowable target which will help to meet student demands and place our campus in a better fiscal position
- Murray also mentioned news articles concerning non-resident student admission in Spring 2013 which is consistent with our campus goals to serve non-resident students and increase global experience

III. Member Introductions

- Introductions of PRBC Committee Members and Guests
- President Garcia's introductory remarks: Welcomed and thanked PRBC members on their work related to the approved FY 12-13 budget recommendations and Strategic Plan
- Budget update – additional information after the September BOT meeting and November election, potential Fall 2012 tuition refunds to students
- Strategic Plan upcoming activities and timetable – present at Convocation
 - Jolene Koester will be the Campus Facilitator
 - Phase 1 – Provide campus community with the current draft Strategic Plan
 - October 12, 2012 – Town Hall meeting

- Phase II –Jenny Faust and Chair Mead to Co-Chair Steering Committee
 - October 2012 – January 2013 – Groups meet to work on major themes, define goals, strategy and benchmark. Integrate campus feedback into draft Strategic Plan
- Recruitment update
 - Dabirian is the Search Committee Chair for the Vice President for Academic Affairs. The candidate pool was narrowed down to 30 from a total of 60 applicants. Additional review scheduled to take place over the weekend.
 - Barrett has been name as the Search Committee Chair for the Vice President of Advancement. Recruitment for the vacant position will commence shortly.

IV. Approval of Minutes

4.1 #17 PRBC May 11, 2012 (Draft)

- M/S/P Deland, Dabirian

V. Unfinished Business

- Refer to Section 6.5 - UPS 100.700

VI. New Business

6.1 AY 12/13 Schedule

Fall Meeting Dates	Spring Meeting Dates
September 7, 2012	February 1, 2013
September 21, 2012	February 8, 2013
October 5, 2012	February 22, 2013
October 19, 2012	March 1, 2013
November 2, 2012	March 15, 2013
November 16, 2012	March 29, 2013
November 30, 2012*	April 12, 2013
December 7, 2012	April 19, 2013*
	April 26, 2013
	May 3, 2013
	May 10, 2013
	May 17, 2013 ¹ *

*=if needed

6.2 Planning, Resource & Budget Committee Overview

6.2.1 Resolution on Academic Senate Committees Article VII (Section 14) from Academic Senate Constitution UPS 100.000

<http://www.fullerton.edu/senate/PDF/100/UPS100-000.pdf>

6.2.2 Planning, Resource, and Budget Committee: Functions BL 98-2

<http://www.fullerton.edu/senate/PDF/100/UPS100-001.pdf>

6.2.3 Planning and Budgeting Process UPS 100.201

<http://www.fullerton.edu/senate/PDF/100/UPS100-201.pdf>

6.2.4 PRBC Titanium Community Site

- Chair Mead presented the AY 12/13 meeting schedule and materials for committee member review and reference. Current PRBC material and archived documents posted to Titanium
- M/S/P Dabirian, Knutson Miller to accept meeting schedule

6.3 Budget 101

- Guest Song presented members and guests with an overview of the State, CSU and CSUF budget processes and addressed questions. Chair Mead forwarded a copy of the power point presentation “Budget 101” to the PRBC distribution list following the meeting.

6.4 Proposed F11 Schedule

- Chair Mead asked committee members requested comments and feedback from members regarding Fall 2012 division presentations - to be discussed further at upcoming PRBC meeting

6.5 UPS 100.700

- Chair Mead discussed follow-up action required on draft of UPS 100.700 - Formation and Operations of University Research Institutes and Centers
- Murray recommended forming a sub-committee to review with Gerald Patton
 - Sub-committee members: Lisa Kirkman and John Carroll
 - Tentative due date: October 5, 2012

Miscellaneous Topic

- Lunch
 - Lunch to be provided when meetings are scheduled exceed two hours
 - Johnson suggested members and guests bring lunch and VP Offices provide cookies and water

Adjournment

- M/S/P Dabirian, Deland at 1:51 pm.

UPCOMING MEETINGS:
12:30 – 2:30 PM, PLS-299

<p>Friday, September 21, 2012</p>
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| <ul style="list-style-type: none">• Elect Vice Chair• Strategic Planning Update |
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Respectfully submitted: May Wong