

**DRAFT**

**PLANNING, RESOURCE AND BUDGET COMMITTEE**  
**Minutes**  
**October 5, 2012**  
**12:30 PM – 2:30 PM**  
**PLS-299**

**Attendance**

√	Gary Au		Mildred García	√	Bill Meyer
√	Bill Barrett		Monica Gonzalez		Steve Murray
	Ann Camp representing President Mildred García	√	Christa Johnson	√	Andrea Patterson
√	John Carroll	√	Lisa Kirtman	√	Philippe Perebinossoff
	Amir Dabirian		Kari Knutson Miller	√	Michael Shafae
√	Paul Deland	√	Amy Mattern	√	Sean Walker
√	Mike DeMars	√	Robert Mead		
√	Bernecea Johnson Eanes		Theresa Mendoza		

Guests: Alcantara, Fontaine, Hidalgo for Dabirian , Jenkins, Kopecky for Murray, Moore, Patton, Song, Unterman for Mendoza, Wong

**I. Call to Order**

- Chair Mead called the meeting to order at 12:33 pm.

**II. Announcements**

- Chair Mead announced the appointment of the new Chancellor, Tim White from UC Riverside
- **Approval of Minutes**  
3.1 #2 PRBC September 21, 2012 (Draft)
- M/S/P Deland, Carroll with correction to spelling of Alcantara

**III. Unfinished Business**

- 4.2 Proposed F12 Schedule
  - Election of Vice-Chair
    - Chair Mead asked for volunteers
- 4.2 Proposed F12 Schedule
  - Determine action after Strategic Plan Town Hall and November elections

#### IV. New Business

##### 5.2 UPS 100.600 Procedures for the establishment of University Departments – returned Unsigned

- Chair Mead asked members for feedback on UPS 100.600
  - Members suggested changes to line #45 of the UPS draft document:
 

“(Normally six or more full time tenured/tenured track faculty members are recommended for the establishment of new departments. Restructuring and discontinuance procedures are governed by separate UPS documents.)”
  - M/S/P Meyer, Patterson accept suggested changes and resubmit to Academic Senate

##### 5.3 UPS 100.700 Centers and Institutes

- Chair Mead requested feedback on UPS 100.700
  - Members suggested changes to the first and second paragraphs of the UPS draft document:

“Institutes and Centers are established in Academic Affairs to enhance scholarly and creative activities, to provide professional development opportunities, to build relationships with industry and the community, to aid in obtaining external support, and to complement the University Mission. Institutes and Centers do not offer courses that carry Academic credit.

**Institutes and Centers** - An Institute is a major unit that coordinates scholarly and/or creative activities having more than one interest or function. A Center is a unit that coordinates and promotes scholarly and/or creative activities focused on a specific topic or issue. Institutes and Centers typically enhance and support activities across multiple levels (e.g. across departments, schools, or colleges). Institutes and Centers may include agencies and organizations outside of the University and engage in public service activities stemming from their scholarly and creative activities. Any institute may encompass a number of centers.”

- M/S/P Deland, Kirtman accept suggested changes and resubmit to Academic Senate

##### 5.4 Budget Update from Bill Barrett

- Barrett updated the members and guests with current budget information
  - Board of Trustees meeting of September 18-19 discussed mitigation strategy
    - Further discussion and action tabled until November BOT meeting following election
  - Prop 30 outcome:
    - If fail: Triggers additional fee increase of \$150 per unit, increase to students taking more than 16 units, increase in repeat course fee, 3% enrollment target cuts in FY 2013-14
    - If pass: Refund student tuition fees
  - Divisions implemented use of one-time funds in FY 2012-13 to offset reductions
  - One-time CERF (Extended Education) funds to state side
  - Change of employee health care benefits to employees sharing more of the cost subject to union negotiations

### 5.5 Strategic Planning: Town Hall on October 12 and then what?

- Chair Mead briefed members and guests on current Strategic Planning activities and provided a high level outline for the Town Hall meeting
  - Presentation by President Garcia
  - Chair Mead to present Strategic Plan history
  - Introduce Jolene Koester
- Outcome of meeting with Jolene Koester
  - Review goals – reduce number of goals from 25 to 5 or 6-8
  - Identify objectives which must be measurable and determine desired outcomes
  - Identify strategies
    - Gather input from Town Hall meetings and revise
    - Allow for electronic feedback from campus community
    - Create subcommittees to develop objectives and desired outcomes
- Future PRBC meeting topics:
  - Chair Mead discussed future program review of a joint Bachelors and Masters degree in Computer and Electrical Engineering
  - Kopecky noted an additional four to five new programs to be reviewed
  - Chair Mead sent email on Monday, October 15<sup>th</sup> announcing cancellation of October 19<sup>th</sup> meeting

### Adjournment

- M/S/P Deland, Meyer at 2:05 pm.

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### UPCOMING MEETINGS:

12:30 – 2:30 PM, PLS-299

<p><b>Friday, October 19, 2012</b></p>
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| <ul style="list-style-type: none"><li>• <b>Cancelled</b></li></ul> |
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<p><b>Friday, November 2, 2012</b></p>
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<p><b>Friday, November 16, 2012</b></p>
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| <ul style="list-style-type: none"><li>• <b>Division presentations</b></li></ul> |
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<p><b>Friday, November 30, 2012</b></p>
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| <ul style="list-style-type: none"><li>• <b>Division presentations</b></li></ul> |
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Respectfully submitted: May Wong