

DRAFT

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE Minutes December 6, 2013 12:30 PM – 2:30 PM PLS-299</p>

Attendance

√	Hapreet Bath		Berenecea Johnson Eanes	√	Kari Knutson Miller
√	Emily Bonney	√	Nancy Fitch		Amy Mattern
√	Jon Brusckhe		Mildred García	√	Robert Mead
	Ann Camp representing President Mildred García	√	Stephen Garcia	√	Bill Meyer
√	José Cruz	√	Lori Gentles		Andrea Patterson
√	Amir Dabirian	√	Christa Johnson	√	Greg Saks
√	Paul De Land	√	Lisa Kirtman		Michael Shafae
√	Mike DeMars	√	Jonny Leggett		

Guests: Blumberg, Garcia, Hidalgo, Jarnagin for Eanes, Jenkins, Kopecky, Mumford, Song, Walker, Wong

I. Call to Order

- Chair De Land called the meeting to order at 12:33 pm.

II. Announcements

- Cruz informed members of performance-based funding webinar discussing accountability metrics, baseline formula for 4 year graduation rates and 2 year transfers
- Mead informed members that Patterson's son in the hospital
- Meyer announced last weekend of Inspecting Carol with Joe Arnold directing

III. Approval of Minutes

3.1 #6 PRBC Minutes, November 15, 2013 (Draft)

- M/S/P Dabirian, Cruz

IV. Old Business

4.1 AS Bylaws and UPS 100.201 draft modifications – Sean and Emily

- Walker and Bonney briefed members and guests on status on Subcommittee work of the AS Bylaws and UPS 100.201 documents. PRBC Bylaw revision and UPS 100.201 with an effective date of August 24, 2010 on Planning and Budgeting Process. Both documents were included in email from Sheretha Benjamin preceding meeting (12/6/13).

- Documents were reviewed by Senate Exec, shared with President and her Cabinet, committee members were asked to review and provide feedback. Discussion items: Who can chair committee (faculty, staff, student), and voting privileges.
- Additional discussion centered around current challenges and opportunities, progress of strategic plan, Division Head presentations/content, timing of PRBC Recommendations memo
- Walker to forward original documents for committee review and comments.
- Dabirian presented an update on the Strategic Planning Initiative Subcommittee work
 - Subcommittee updated the initiative presentation based on committee feedback/comments. Dabirian reviewed the purpose of SPI, recommendations of program proposals, schedule and process, criteria for awarding proposals, and accountability and assessment. Power point presentation forwarded by Sheretha Benjamin following meeting (12/6/13).
 - Dabirian asked for additional feedback and comments via email. Finalize SPI in one or two meetings and present to PRBC for final vote.

V. New Business

5.1 FY 2013-14 Budget – the Division of Administration and Finance’s Academic Senate budget presentation followed by questions and discussion

- Garcia announced this is his last meeting and thanked the faculty, peers and cabinet for contributions to the campus
- Jenkins, Song, and Garcia presented the Fiscal State of the University (FY 2013-2014 Budget) to members and guests – also presented to Academic Senate on November 21, 2013.
 - Topics covered in the presentation: University Strategic Plan, PRBC Budget Recommendations, FY 2013-14 available funds, approved funds, operating fund budget, 7 year operating fund revenue budget, operating fund revenue budget change, State appropriations and FTES from FY 1999/2000 to FY 2013-2014, CSU budget outlook, BOT FY 2014-2014 budget submission, State support per FTES, campus mandatory student fees. Budget reports are available online.
- Chair De Land thanked Garcia for his leadership and participation in PRBC representing the Division of Administration and Finance
 - M/S/P Dabirian, Meyer

5.2 Agenda topics for spring 2014

- Deferred to future meeting

VI. Adjournment

- M/S/P Dabirian, Mead at 2:33 pm.

Future items: Enjoy your winter break

Next three PRBC meeting dates:

February 7 – Cancelled due to Academic Senate Retreat, refer to Chair De Land’s 1/29/14 email

February 21

March 7

Respectfully submitted: May Wong