

DRAFT

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE</p> <p>Minutes</p> <p>September 5, 2014</p> <p>1:00 PM – 2:30 PM</p> <p>CP-1060-05</p>
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Attendance

√	Harpreet Bath	√	Mike DeMars		David McKenzie
	Emily Bonney		Berenecea Johnson Eanes	√	Robert Mead
√	Erica Bowers	√	Mildred García	√	Bill Meyer
√	Jon Bruschke	√	Lori Gentles		Andrea Patterson
	Ann Camp representing President Mildred García		Christa Johnson		Greg Saks
√	José Cruz		Danny Kim	√	Michael Shafae
√	Amir Dabirian		Vivian Le	√	Sora Tanjasiri
√	Paul De Land	√	Stacy Mallicoat		

Guests: Au, Fontaine for Bonney, Garcia for Saks, Hidalgo, Kopecky, Lynch for Eanes, McMahan, Turnbow, Villarreal, Wong

I. Call to Order

- Chair Mead called the meeting to order at 1:02 pm.

II. Announcements

- Meyer announced new Performing Arts season and offered a nickel tour of the facilities
- Garcia announced Concert Under the Stars event on Saturday, September 13th

III. Member Introductions

- Chair Mead welcomed members and guests to the first PRBC meeting of the Academic Year
- Introductions of PRBC Committee Members and Guests

IV. Approval of Minutes

4.1 Minutes May 9, 2014 (Draft)

4.2 Minutes May 2, 2014 rev.

- M/S/P De Land, DeMars approve May 9th minutes with revisions to the May 2nd minutes

V. New Business

5.1 AY 14/15 schedule

Fall Meeting Dates	Spring Meeting Dates
September 5, 2014	January 23, 2015
September 19, 2014	February 6, 2015
October 10, 2014	February 20, 2015
October 24, 2014	March 6, 2015
November 7, 2014	March 20, 2015*
November 21, 2014*	March 27, 2015
December 5, 2014	April 10, 2015
December 12, 2014*	April 17, 2015*
	April 24, 2015
	May 1, 2015
	May 8, 2015
	May 15, 2015*

*=if needed

- Chair Mead requested feedback on the AY 2014-15 PRBC meeting schedule
- M/S/P Meyer, De Land adopt proposed AY 2014-15 PRBC calendar

5.2 Planning, Resource & Budget Committee Overview

5.2.1 [AS Senate Bylaws](#)

Planning, Resource, and Budget Committee: Functions
(It is a long document. We are on page 16 and 17)

5.2.2 [Planning and Budgeting Process UPS 100.201](#)

5.2.3 Budget 101: A number of links designed to give an overview of the state process. In addition, the committee has a Titanium Community page where old PRBC materials are archived.

- ["Simplified" Budget Timetable](#)
- [8 Step budget guide chart](#)
- [CSU Budget process guide \(chart\)](#)
- [CSUF Finance and Admin Page](#)

- Chair Mead provided a high level overview of the functions of PRBC with reference to AS Senate Bylaws, UPS 100.201, and listed Budget reference material and website. Information may be obtained online via Titanium.

5.3 Summary of 2013-14 PRBC actions and PRBC Recommendations

- De Land presented “Overview of PRBC Activities and Recommendations 2013-2014” summarizing PRBC activities from AY 2013-14. Powerpoint document sent via email from Chair Mead on September 4th.
 - Topics covered:
 - Fall 2013 Planning/Budgeting Process
 - Overview from our Division Heads
 - PRBC Spring Planning Process
 - PRBC Budget Recommendations for 2014-15

5.4 President García

5.4.1 2014-2015 Recommendations Response

5.4.2 Questions and Discussion

- President García offered an update on PRBC Recommendations
 - President thanked Mead and De Land for their leadership role in PRBC.
 - As of April 2014, \$2.2 million in baseline and \$2.46 million in one-time funds available. Vice Presidents review recommendation memo and determine best way to utilize funds taking into account strategic plan commitments and campus priorities
 - VP Kim met with Steve Relyea, Chancellor’s Office CFO to discuss CSUF as the lowest state funded campus in the system.
 - President introduced Mary Ann Villarreal, Director of Strategic Initiatives and University Projects. Brief discussion on the Strategic Plan task forces and the upcoming Strategic Town Hall scheduled for October 27th

5.5 Setting an agenda for 2014-15

- Chair Mead briefly identified future agenda items and proposed topics:
 - Election of Vice Chair – follow-up and determine timing of election
 - Budget Update from VP Kim for AY 2014-15
 - Update on University Strategic Plan from Mary Ann Villarreal, Director of Strategic Initiatives and University Projects
 - WASC Interim Report Update
 - Performance-Based Funding
 - Academic Master Plan Update
 - Irvine Campus
 - Library
 - Strategic Plan Task Forces
 - Advising Structure
 - Extended Education

VI. Adjournment

- M/S/P Meyer, De Land at 2:09 pm.

Future items:

Elect Vice Chair

Budget Update and situation for 2015-15 AY

Mary Ann Villarreal, Director, Strategic Initiatives and University Projects (Oct 10 tentative)

PLANNING.RESOURCE&BUDGET		Set FRIDAY 1:00-2:30 PM 10 faculty, each College +Library				10/3yr terms
Andrea Patterson	Apatterson	Liberal Studies	HUM	H-233A	7332	2015
Michael Shafae	Mshafae	Computer Science	ECS	CS-540	3291	2015
Erica Bowers	Ebowers	Reading	EDUC	CP-570-30	4530	2015
Mike DeMars	Mdemars	Library	LIBRARY	PLS-273	4768	2015
Bob Mead, Chair*	Rmead	Economics	MCBE	SGMH-3398	4479	2015
Stacey Mallicoat	Smallicoat	Polits, Admin & Justice	SOC SCI	UH-520	2132	2016
Jon Brusckhe*	Jbrusckhe	Human Comm Studies	COMM	CP-420-07	3272	2016
Paul Deland	Deland	Mathematics	NSM	MH-154B	3631	2016
Bill Meyer	Wmeyer	Theatre and Dance	ARTS	CPAC-249	3179	2017
Sora Tanjasiri	Stanjasiri	Health Science	HHD	KHS-121B	4592	2017
Mildred Garcia	Mgarcia	President	ADMIN	CP-1000	3456	Non-voting
Designee: Ann Camp	acamp	Chief of Staff	ADMIN		8678	
Jose Cruz	jcruz	Provost/VPAA	ADMIN	CP-1060	2615	Ex-O Voting
Berenecea Johnson Eanes	bjeanes	VP Student Affairs	ADMIN			Ex-O Voting
Danny C. Kim	dkim	VP-Admin & Finance/CFO	ADMIN	LH-802	2115	Ex-O Voting
Greg Saks	gsaks	VP-UA	ADMIN	CP-850	7030	Ex-O Voting
Amir Dabirian*	adabirian	VP - IT	ADMIN	LH-700A	5000	Ex-O Voting
Lori Gentles	lgentles	VP-HR	ADMIN	CP-770	2425	Ex-O Voting
David McKenzie	dmckenzie	Asst Dean for HSS	STAFF	H-114	2969	Voting
Christa Johnson	chrijohnson	NSM	STAFF	MH-166D	4893	Voting
Vivian Le	vivianle0315@yahoo.com		Student			2014
Harpreet Bath	aspresident@fullerton.edu		Student			2014
Emily Bonney	ebonney	Liberal Studies	HUM	H-233F	3975	Ex Liaison

Respectfully submitted: May Wong