

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b></p> <p><b>Minutes</b></p> <p><b>February 1, 2019</b></p> <p><b>1:00 PM – 2:30 PM</b></p> <p><b>CP-1060-05</b></p>
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**Attendance**

√	Amir Dabirian	√	Mikyong Kim-Goh	√	HyeKyeung Seung
	Peter de Lijser	√	Stacy Mallicoat, Chair	√	Binod Tiwari
	Berenecea Johnson Eanes	√	Craig McConnell		Framroze Virjee
√	David Forgues	√	Dave Mickey		Megan Wagner
√	Danielle Garcia representing President Framroze Virjee		Nelson Nagai	√	Meghan Waymire
	Rebecca Hesgard	√	Pam Oliver	√	Emeline Yong
√	Sherif Khalifa	√	James Rodriguez	√	Maria Estela Zarate
√	Danny C. Kim		Greg Saks		

Guests: Adamson, Balderas, Bono, Edwards, Graylee, Nguyen, Scialdone for Eanes, Tran, Watson, Zhang

**I. Call to Order**

- Chair Mallicoat called to order at 1:01 pm.

**II. Announcements**

- VP Dabirian announced the Multi-Factor Authentication Enrollment program. This new process requires dual factor authentication to access CSUF online resources from a remote location/off-campus using an unlimited number of wireless devices. The roll-out to management and staff begins in February with an enrollment deadline of February 20. Faculty will be rolled out in late spring (between March thru May). The benefit of the program will eliminate the requirement to frequently change passwords, possibly only once a year.
- Chair Mallicoat welcomed new member, Pam Oliver to PRBC

**III. Approval of Minutes**

3.1 Minutes December 7, 2018 (draft)

- M/S/P Forgues, Dabirian

**IV. New Business**

4.1 VP Kim on CSU Budget update

- VP Kim briefly reviewed the prior activities to date: Governor's Preliminary Budget, PRBC's Letter of Recommendation in Spring 2018, Fiscal State of the University's presentation to Academic Senate in Fall 2018, Budget Allocation Letter in Fall 2018, Identified projected revenue shortfall between \$3-5M due to GI2025 with the number of students graduating in a shorter period of time. Spring 2019 numbers will determine the actual shortfall. Overall, this year's budget is much better than previous years.

- VP Kim provided an update of the CSU Budget referencing two powerpoint slides:
  - 18-19 Midyear Tuition Revenue Estimate which covered:
    - Tuition: Budgeted at \$237M while the actual YTD (as of January 28) accounted for \$232.8M. This scenario created a one-time year-to-date shortfall of (\$4.2M). This trend may continue based on graduation rates and average unit load (AUL).
    - Contributing Factors: FTES/Headcount Shortfall of (438)/(788) and Student Mix. Number of spring semester 2019 transfers made up for the headcount shortfall.
    - Next step is to form a work group/sub-committee made up of 5-8 from PRBC and stakeholders (names listed below) to develop recommendations for next year on how to address this issue (allocate funding for AUL, increase enrollment, methodology for calculations, use of baseline funding vs one-time or combination, etc.). Laleh Graylee, AVP of Resource Planning and Budget will assist committee.
      - Work group/Sub-committee members: Stacy Mallicoat, Dave Mickey, Amir Dabirian, Craig McConnell, Mikyong Kim-Goh, Binod Tiwari, Meghan Waymire, Alyssa Adamson, Rob Scialdone, Laleh Graylee
    - Chancellor's Office is aware of this system-wide challenge since many campuses facing this same issue. The GI2025 graduation rate is currently at 26% (23% last year) with a goal of 44%.
    - January 2019 preliminary budget baseline includes a \$300M increase: \$193M for operations to fund increases to salary and benefits, 5% discretionary funds to cover 2% enrollment increase, and additional funds to cover mandated costs such as GI20205. One-time funds to cover the Children Center (deferred maintenance) and Basic Needs. Political: \$2M funding toward possible CSU campus in Stockton. No tuition increase to further enable access to students and ability to obtain degrees in a timely manner. Additional funding allocated to Cal Grant in addition to the \$250K to fund the on-going Project Rebound program.
    - Examples of unfunded baseline scenarios: Faculty promotion increases, staff in-range progressions (IRPs), and hiring/replacing an employee (for another) with higher pay. One-time funds may be used to address these transactions.
    - Current year's shortfall of \$250M will be prorated across all divisions, use one-time funding to make-up for the difference

#### 4.2 Elect Vice Chair

- Chair Mallicoat asked for nominations and volunteers to serve as the PRBC Vice Chair for AY 2019-2020
  - Dave Mickey self-nominated himself for the role of Vice Chair
  - M/S/P Dabirian, McConnell

#### 4.3 PRBC Review BA, Business Administration, Concentration in Business and Economics Analytics

- Guest Zhang, College of Business and Economics shared a brief presentation on the Bachelors of Arts degree in Business Administration with a new concentration in Business and Economic Analytics. This program creates a new field and option for business undergrads and helps to address current market needs by repackaging and rebranding courses for students. Some students may elect to have multiple concentrations (maximum of two). Upon review of PRBC's New Program Cost

Analysis form, it was identified that additional resources are not required for this concentration.

- M/S/P Forgues, Mickey

#### 4.4 PRBC Review Bachelor of Music with a Concentration in Piano Pedagogy

- Guests Watson and Edwards, Faculty from the School of Music (College of the Arts) offered a presentation on the Bachelors of Music degree with a concentration in Piano Pedagogy. The undergraduate concentration offers students a professional degree and meets the standard for accreditation every 10 years. The New Program Cost Analysis form identified the use of existing resources will be used to support this program.
- M/S/P Dabirian, Mickey

#### 4.5 PRBC Review Adolescent Studies Minor

- Guest Bono, Faculty from Child and Adolescent Studies (College of Health and Human Development) provided a presentation of the Adolescent Studies Minor. The new minor focuses on junior high and high school age minors which can benefit undergrad students majoring in Elementary or Special Education, and Criminal Justice. This new program will not require new/additional courses or faculty as reflected in the New Program Cost Analysis form.
- M/S/P Yong, Zarate

- Future Topics

- Chair Mallicoat mentioned potential topics for upcoming PRBC meetings:
  - Library update – Emily Bonney
  - Deferred maintenance
  - Strategic Plan and budget implications
  - Project Rebound – Funding from Academic Affairs
  - Irvine Center
  - Foundation
  - Capital Campaign
  - One-time budget requests for AY 2019-20
  - PRBC Recommendation Memo – helpful to hear from the President?
  - Recruitment and Enrollment numbers for the fall semester

## V. Adjournment

- M/S/P Dabirian, Mickey at 1:57 pm.

### **FUTURE ITEMS**

- Library update

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Respectfully submitted: May Wong