

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

APRIL 24, 2020

1:00 PM – 2:30 PM VIA ZOOM

ATTENDANCE

| | | |
|--|---|--|
| <input type="checkbox"/> Aguilar, Aaron | <input type="checkbox"/> Graewingholt, Megan | <input type="checkbox"/> Nagai, Nelson |
| <input type="checkbox"/> Clark, Marcia | <input checked="" type="checkbox"/> Jenkins, Claire | <input checked="" type="checkbox"/> Ngo, Chean Chin |
| <input type="checkbox"/> Dabirian, Amir | <input type="checkbox"/> Kim, Danny C. | <input checked="" type="checkbox"/> Oliver, Pamela |
| <input checked="" type="checkbox"/> Davis, Anthony | <input checked="" type="checkbox"/> Kim-Goh, Mikyong | <input checked="" type="checkbox"/> Saks, Greg |
| <input checked="" type="checkbox"/> de Lijser, Peter | <input checked="" type="checkbox"/> Le Grande, Harry | <input checked="" type="checkbox"/> Seung, HyeKyeung |
| <input checked="" type="checkbox"/> Forgues, David | <input type="checkbox"/> Mallicoat, Stacy | <input type="checkbox"/> Virjee, Framroze |
| <input checked="" type="checkbox"/> Garcia, Danielle representing President Framroze Virjee | <input checked="" type="checkbox"/> McConnell, Craig | <input checked="" type="checkbox"/> Yong, Emeline |
| <input checked="" type="checkbox"/> Gnanlet, Adelina | <input checked="" type="checkbox"/> Mickey, Dave (Chair) | <input checked="" type="checkbox"/> Zarate, Maria Estela |

Guests: Culhane, Graylee for Kim, Tadesse for Dabirian, Pichler, Saenz, Sha, Tran, Wyatt, Zhang

I. Call to Order

1.1 Chair Mickey called to order at 1:00 PM

II. Announcements

2.1 No announcements

III. Approval of Minutes

3.1 Minutes April 10, 2020 – draft

- Subject to edits
 - Page 3 - make a change to add “d” to make increase
 - Page 4 - make a change to “ing” to “distance learning”
- M/S/P Yong, Kim-Goh

IV. New Business

4.1 Business Administration, Human Resources Concentration, M.B.A., Yi Jenny Zhang, Ph.D.

- Presentation by Shaun Pichler, Ph.D. Professor and Chair, Department of Management
- Opportunity to provide program not presently offered by competitor schools: UCI, UCLA, USC
- California employs more HR managers than any other state
- Chair Mickey asked presenter to expand on the program's resource requirements
 - Zhang answered for the presenter to note that the contemplated program combines existing courses currently supported by the college's present budget
 - Zhang adds that there is presently a certificate program in Human Resources and the new MBA concentration would be a complementary offering
- Zarate asked how many participants they expect within the first few years of offering this concentration
 - Zhang answered that they expect a 10-person cohort to grow up to 15 in three years
 - Zhang added that the college does not expect the concentration to divert from existing programs, and the college will maintain existing class sizes
- M/S/P VP Le Grande, Zarate

4.2 Communication Sciences and Disorders Multicultural Certificate, Terry Saenz, Ph.D.

- Presentation by Toya Wyatt, Ph.D. Professor of Speech Language Pathology and Terry Saenz, Ph.D. Professor of Communication Sciences and Disorders
- Driven by curricular changes within the department
 - Builds on established history by the department of offering multicultural courses
 - The department anticipates needing to adapt curricular offerings ahead of future changes in faculty
- 3 courses (COMD 404, COMD 554, COMD 599)
 - Progression in the Multicultural certificate mirrors the template used for other specializations within Communication Sciences and Disorders
 - Courses developed using grants from the CSU and the US Department of Education since the
- The proposal differs from similar offerings by expanding the multicultural scope from a population specific approach (e.g. programs for serving Spanish speakers) to one incorporating multiple languages
- The department hopes to use the proposed certificate program to attract and retain students
- The department doesn't anticipate additional costs incurred to result from offering this certificate program
 - Presenters represent that any workload increase would be minimal
- M/S/P McConnell, Kim-Goh

4.3 Memo

- Draft Memo shared with the committee via drop box
- Chair Mickey asked about status of the report on the state budget outlook
 - Graylee confirmed that information more information will be available the week of the April 27th
 - Additional edits to the memo subject to new information on the state's budget outlook
- Chair Mickey asked how essential faculty and staff hiring is determined and whether to include specific language on this in the memo
 - General agreement among the committee to include language stating that determination of what is or isn't an essential hiring be left to divisions
- de Lijser suggested prioritizing faculty/staff hiring over faculty/staff well-being
 - general agreement among the committee to reorder
- Chair Mickey asked whether there were specific recommendations concerning faculty and staff well being that should be included in the memo
 - General agreement among to the committee to include in the memo a statement of support
 - VP Forgues expressed HRDI's continued commitment to supporting faculty and staff well-being
- Various members of the committee inquired about possible enrollment declines in the future, how accurate these assessments are, and whether it would benefit the memo to include citations of any official projections of enrollment
 - Provost Oliver observed that there is no clear consensus around future enrollment and that there are some positive indicators in spring enrollment and fall registration levels
 - General agreement among the committee to include contingent language around "... a potential" (non-conclusive) shortfall in enrollment
- Various friendly amendments were discussed and resolved
- To reconvene May 1st for final edits, inclusion of state budget outlook language

4.4 Future Items:

Chris Swarat, Associate Vice President, Extension and International Programs
IRA, Dr. Dave Edwards, Associate Vice President, Division of Student Affairs
Irvine Center Stephen R. Walk, PhD
Deferred Maintenance and Campus Master Plan Ali Izadian, Associate Vice President
Capital Programs and Facilities Management

V. Adjournment

5.1 Adjournment at 1:58 PM

- M/S/P Forgues, Yong

Respectfully submitted: Melody Sasis, Jhofelle Maruzzo, and Oliver Ravela