

# PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

FEBRUARY 5, 2021

1:00 PM – 2:30 PM VIA ZOOM

## ATTENDANCE

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<input checked="" type="checkbox"/> Dabirian, Amir	<input checked="" type="checkbox"/> Mallicoat, Stacy	<input checked="" type="checkbox"/> Thomas, Carolyn
<input checked="" type="checkbox"/> Davis, Anthony	<input checked="" type="checkbox"/> McConnell, Craig	<input type="checkbox"/> Virjee, Framroze
<input checked="" type="checkbox"/> de Lijser, Peter	<input checked="" type="checkbox"/> Meyer, Bill	<input checked="" type="checkbox"/> Walker, Sean
<input checked="" type="checkbox"/> Forgues, David	<input type="checkbox"/> Nagai, Nelson	<input checked="" type="checkbox"/> Yong, Emeline
<input checked="" type="checkbox"/> Garcia, Danielle representing President Framroze Virjee	<input checked="" type="checkbox"/> Ngo, Chean Chin	<input checked="" type="checkbox"/> Zarate, Maria Estela <b>(Chair)</b>
<input checked="" type="checkbox"/> Kim, Danny C.	<input type="checkbox"/> Oseguera, Tonantzin	
<input checked="" type="checkbox"/> Kim-Goh, Mikyong	<input checked="" type="checkbox"/> Saks, Greg	
<input checked="" type="checkbox"/> Lucas, Marcia	<input checked="" type="checkbox"/> Seung, HyeKyeung	

**Guests:** Balderas, Brown, Case, Fujimoto, Gallivan-Garcia, Graylee, Hidalgo, Nguyen, Pierson, Tran

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### I. Call to Order

- 1.1 Chair Zarate called to order at 1:01 PM

### II. Urgent Business

- 2.1 No urgent business announced

### III. Announcements

- 3.1 No announcements

### IV. Approval of Minutes

- 4.1 Minutes December 4, 2020 – draft
- M/S/P Forgues, Yong

### V. New Business

- 5.1 COVID Impact on Working Conditions
- VP Forgues introduced Alisha Brown, Director of Total Wellness

- Presentation on campus wellness resources available to faculty and staff to support telework
  - Employee Assistance Program (EAP)
    - free, confidential counseling and referral services
  - Tuesday Wellness Talks
    - Weekly virtual discussions on a variety of topics to support employee wellness
    - Meet via Zoom every Tuesday at 12:30 PM
    - [www.solera4me.com](http://www.solera4me.com) is a resource that may pay for employees WW subscriptions. Employees will need to complete a questionnaire online to determine eligibility.
  - Mental Health support
    - Support can be found through EAP
    - Other resources available including:
      - App-delivered services like Headspace and Calm that promote mental health through meditation and mindfulness training
      - Be Well – Orange County: non-profit, 501(c)(3) organization supporting a community-based, cross-sector strategy to provide individuals living and working in Orange County access to mental health supportive services
  - Financial Planning Advice Sessions
    - Partnership with Schools1st Credit Union and Fidelity to provide financial planning advice
    - Future sessions include:
      - Budgeting 101 – February 25<sup>th</sup>
      - How to Use Credit Wisely – March 25<sup>th</sup>
    - Additional information on the HRDI website
  - Total Wellness Yoga
    - Sessions weekly
    - Meet via Zoom on Fridays at 10:00 AM beginning this February
  - Health Meals Cooking Segment
    - CSUF employees give live demonstrations of cooking healthy recipes
    - Participation is encouraged, please contact Alisha Brown if you'd like to be featured
  - Strategies for dealing with Zoom Fatigue
    - Schedule regular non-work time like lunches and breaks
    - Incorporate physical activity into your workday where possible
    - Give each other permission to participate in zoom sessions with your camera off
    - Avoid overlong meetings and use icebreakers to engage with colleagues socially

- Kim-Goh praised the work being done by Be Well -OC and expressed hope that there will be opportunities for collaboration between Be Well and CSUF in the future
- Meyer observed the stress felt by faculty having to teach virtually and hoped that the present health crisis can be contained enough to allow for greater in-person instruction as soon as possible
- Chair Zarate asked whether the University was tracking the pandemic's impact on staff/faculty career trajectory, particularly on women who have been tasked with a disproportional amount of a household's caregiving responsibilities
  - VP Forgues responded by noting that there are federal programs and CSU-led initiatives in place to offer staff and faculty leave to support healthy work-life balance
  - He also noted that faculty tend to onboard in grouped cohorts which will allow for longitudinal tracking of outcomes for those cohorts specifically affected by the pandemic
  - CSUF and the CSU system continues to work with CFA on accommodations and workplace rules that reflects the needs of faculty during this period

## 5.2 Program Review

- Programs to be reviewed by the committee concurrently:
  - MS Education Administration
  - MS Higher Education
  - MS Reading and Literacy
  - MS Curriculum and Instruction
  - MS Special Education
  - MS Transformative Teacher in Secondary Education
- Presented by Dr. Eugene Fujimoto, department chair of Education Leadership
- Request driven by executive order 1071 requiring concentrations to have the more than half of their units from their major program
  - The department recognized that these programs are too distinct by that definition to remain concentrations and are requesting a program elevation to become masters level program themselves
- No change to course content
- No change in operational costs (no additional recruitment, no additional support services)
- No change in student experience
- M/S/P Dabirian, Yong

## 5.3 Update to State Budget and COVID-1 Relief Funding

- Presented by Laleh Graylee, AVP of Resource Planning and Budget
- In the Fall, the CSU presented the Governor and the Legislature with a budget request totaling \$566 million
  - Includes restoration of \$299 million cut from the FY 20-21 budget

- Also includes funding request to support Graduation Initiative 2025, mandatory cost increases and critical infrastructure needs
- The Governor presented a budget proposal in January that includes \$144.5 million in base recurring funds and \$225 million funded one-time
  - \$111.5 million of new budget base left to CSU discretion to address Board of Trustees highest priorities
  - Historically, the CSU prioritized funding mandatory cost increases, followed by programs directly related to legislative mandates like increasing student success
  - \$225 million funded one-time to be used for deferred maintenance, emergency student financial assistance, faculty development, and the Computing Talent Initiative
- In the short term, the budget outlook for the state is positive— due in part from revenue exceeding projections and expenditures being somewhat less than projected.
- Even with these allowances, it's anticipated that the state is projected to run a deficit across multiple fiscal years
- Its hoped that over the course of the spring budget season, the CSU may be able to enhance their position from the governor's initial proposal
- The Chancellor announced that there will be no tuition increase next year
- No specific information yet on how the CSU system will allocate new base funding allocated from the state in FY 21-22
- Furloughs, additional workforce reduction not anticipated next year
- Compensation increase not included in the CSU budget request
- More guidance expected from the CSU system following the May Revised Budget
- CSUF originally received \$43.6 million from the CARES act
  - \$20 million for student financial aid; \$23.6 million for institutional use
  - Of the \$23.6 million for institutional use, \$2.6 million remain for COVID related campus expenses
- On January 14<sup>th</sup>, the Department of Education announced a new relief package that included \$21.2 billion for institutions of higher education
  - CSUF has received \$67.7 million with \$20.5 million for student financial aid and the remaining \$47.2 million for institutional use
  - This new round of CARES funding will be less restrictive and allow more students to receive aid and allow CSUF to use the institutional portion for indirect costs and to support auxiliary organizations
  - Funds available for expenditures made through January 2022
- VP Saks informed the committee that a delegation from CSUF including President Virjee are meeting with members of the state legislature to advocate for budget restoration and increased funding for critical university needs
- Chair Zarate asked about one-time funding in the governor's proposal for the Computing Talent Initiative
  - VP Kim replied that this is a program that will be administered at CSU Monterey Bay searching for academic talent in the Computer Science

- Chair Zarate asked if there was additional support for higher education in the new relief package proposed by the Biden administration
  - VP Kim said that the CSU had no concrete details yet
- Mallicoat asked if federal funding to the CSU will adversely impact the state allocation to the CSU
  - VP Kim responded that he does not expect the state to pull back funding from the CSU because additional federal funding from CARES
    - He noted that CARES funding is targeted and has strict requirements and consequently cannot replace the operational funding the CSU receives from the state

## VI. Adjournment

6.1 Adjournment at 1:59 PM

- M/S/P Yong, McConnell

### FUTURE ITEMS

- Resolution for Equitable Funding
  - Program Review
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Respectfully submitted: Jhofelle Maruzzo and Oliver Ravela