

# PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

FEBRUARY 18, 2022  
1:00 PM – 2:30 PM VIA ZOOM

## ATTENDANCE

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<input checked="" type="checkbox"/> Bruschke, Jon	<input type="checkbox"/> Hallett, Cassandra	<input type="checkbox"/> Oseguera, Tonantzin
<input type="checkbox"/> Chávez, Minerva	<input checked="" type="checkbox"/> Huang, Jidong	<input type="checkbox"/> Rodriguez, Eric
<input checked="" type="checkbox"/> Coley, Ron	<input type="checkbox"/> Kim-Goh, Mikyong	<input type="checkbox"/> Saks, Greg
<input checked="" type="checkbox"/> Dabirian, Amir	<input type="checkbox"/> Mallicoat, Stacy ( <b>Chair</b> )	<input checked="" type="checkbox"/> Stambough, Stephen
<input checked="" type="checkbox"/> Davis, Anthony	<input checked="" type="checkbox"/> McConnell, Craig	<input type="checkbox"/> Thomas, Carolyn
<input checked="" type="checkbox"/> De Lijser, Peter	<input checked="" type="checkbox"/> Meyer, Bill	<input type="checkbox"/> Virjee, Framroze
<input type="checkbox"/> Forgues, David	<input checked="" type="checkbox"/> Mitchell, Joshua	<input checked="" type="checkbox"/> Yong, Emeline
<input type="checkbox"/> Garcia, Danielle ( <b>designee</b> )	<input type="checkbox"/> Nagai, Nelson	

**Guests:** Alcalá, Bowers, Camacho, Graylee, Hidalgo, Kressler, Palmerton, Tran, Zarate

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### I. Call to Order

- 1.1 Vice-Chair Bruschke called to order at 1:02 PM

### II. Announcements

- 2.1 No announcements.

### III. Approval of Minutes

- 3.1 M/S/P (Meyer/ Yong) Motion to approve minutes from January 28, 2022. Minutes approved by acclamation.

### IV. New Business

- 4.1 RACE – Dr. Lucia Alcalá and Dr. Benikia Kressler

Dr. Benikia Kressler and Dr. Lucia Alcalá delivered a presentation on Researchers and Critical Educators (RACE) to the committee. The presenters proposed a list of items needing university financial support and described how these initiatives benefit the campus community and address long standing inequities. One proposal is for the

university to provide support for students and faculty working on projects to enhance equity across campus constituencies. Another proposal is to fund no-cost diversity, equity and inclusion courses and related instructional materials. 60 DEI courses have been proposed, but only four are currently funded. Presenters suggested funding a block of grants to faculty performing DEI work and that the awarding process featured a streamlined approach that did not require recipients apply, but could, instead be done through peer nomination.

Presenters expressed a desire to see campus funding priorities better align with DEI goals and objectives and that there were more opportunities to encourage faculty performing this work. They argue that this would bolster faculty morale and improve retention of faculty of color. They noted that there has been turnover in the directorship of the Titan Dreamers Resource Center and suggested that lack of fiscal support is a contributing factor.

**Q&A:**

Q: (*Vice-Chair Bruschke*) Can you describe what RACE is as an organization?

A: (*Kressler*) RACE is a grassroots organization of faculty committed to promoting excellent scholarship, applied research, and discussion of issues on the topics of race, ethnicity, class, culture, religion, linguistic diversity and gender.

Q: (*Vice-Chair Bruschke*) Can you provide the committee a written list of the funding proposals requested?

A: (*Kressler*) We will forward a list of proposals to the committee chair.

Stambough announced that details regarding faculty exceptional service awards is due to be announced shortly.

Q: (*Stambough*) Regarding the peer nomination process for awards, how do we construct a process that mitigates personal bias and favoritism?

A: (*Kressler*) We want to avoid the additional administrative burden that comes with an application process as this would discourage faculty. However, we do recognize that a process must be developed that encourages peer involvement in nominations and reduces the impact of bias in awarding.

A: (*Alcala*) We should also recognize that there are individuals who perform a tremendous amount of service in promoting anti-racism on campus but who demur from recognition. As we develop a process, we should consider ways that highlight everyone on campus doing this valuable work.

A: (*Vice-Chair Bruschke*) I'd encourage this committee to begin thinking about how to construct this award process and that the problems noted shouldn't discourage the campus from considering this proposal.

#### 4.2 Faculty Development Center – Dr. Erica Bowers

Dr. Erica Bowers delivered a presentation to the committee about the work done by the Faculty Development Center. She began with an appeal for permanent baseline funding and noted that lack of reliable funding makes multi-year planning very difficult. She described the organization of Faculty Support Services, that includes four individual units that include the Faculty Development Center (FDC). She listed the various services

provided by FDC that included providing faculty training on various topics, hosting workshops, performing consultations on teaching and research and awarding grants for instructional development and collaborative teaching. She observed that FDC staff headcount had increased modestly over the past few years but that more could be done with additional resources.

Dr. Bowers then detailed the annual budget request to fund FDC operations that included line items for support staff, operating expenses and highlighted specific programs that showed high subscription among faculty. She made the point that, in particular, funding additional staff positions would allow FDC the ability to do more comprehensive analysis and curricular development.

**Q&A:**

De Lisjer endorsed the work done by FDC.

4.3 Disability Support Services – Lori Palmerton

Lori Palmerton, Director of Disability Support Services, delivered a presentation on Disability Support Services (DSS) to the committee. She stated that the role of DSS is to protect the civil rights of individuals on campus and ensure that everyone has equitable access to campus facilities and services. Chief among DSS's responsibilities is ensuring that the campus is following all applicable laws and regulations surrounding disability accommodations. The Department of Education, Office of Civil Rights is the agency responsible for enforcing compliance.

One particular challenge faced by CSUF is the lack of student note taker volunteers and that this puts the campus at risk of non-compliance. DSS is exploring software-based transcription services to meet accommodation requests that would normally be serviced by student note-taker volunteers.

Another challenge faced by DSS is communicating to faculty the CSUF's regulatory obligations to provide disability accommodations. While there are some resources provided through FDC, there may need to be more support to ensure that all incoming faculty understand the campus's responsibilities around disability support.

Palmerton made the appeal that funding for an additional staff person will help the unit better ensure campus compliance, and provide needed programming to the campus community.

**Q&A:**

Q: (*VP Dabirian*) Can the campus use existing technologies like captioning services provided by zoom to meet compliance requirements?

A: (*Palmerton*) This could work for courses delivered via zoom, but there still needs to be solutions for instruction delivered in person.

Q: (*Meyer*) Doesn't existing campus policies and procedures address any gaps in compliance?

A: (*Palmerton*) Unfortunately, there is still a need to address the needs of students whose accommodation includes peer note-takers. Without student volunteers, the campus will need to explore additional solutions not currently in procedure to ensure compliance.

Q: (*De Lisjer*) Can faculty receive copies of zoom transcripts?

A: (*Palmerton*) Yes, faculty can receive copies of zoom transcripts.

Q: (*Meyer*) Does DSS work with department chairs to help ensure incoming faculty are informed of the university's compliance obligations?

A: (*Palmerton*) We do, but only reactively when there is a question or request for accommodation. There are opportunities to act more proactively to provide this information ahead of any accommodations request.

Q: (*Vice Chair Bruschke*) Faculty face many challenges with the various changes to campus learning management systems. While faculty are more than willing to provide accommodations, is there any relief to the administrative burden that comes from managing so many different systems (Canvas, Titanium, etc.)?

A: (*Palmerton*) DSS is happy to work with faculty to ensure that instructional materials are accessible in response to a student accommodations request.

A: (*VP Dabirian*) Canvas has the ability to convert materials to various formats to ensure accessibility. It's not the most ideal solution, but a work around that ensures the campus remains in compliance.

#### Future Items

- Presentations
  - Faculty/ ASI Rep report 2/25
  - Merger proposal EE-CPE

#### **V. Adjournment**

5.1 M/S/P (Dabirian/ Meyer) Meeting adjourned at 2:10 PM.

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*Respectfully submitted: Jhofelle Maruzzo, and Oliver Ravela*