

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

DECEMBER 16, 2022
1:00 PM – 2:30 PM VIA ZOOM

ATTENDANCE

<input checked="" type="checkbox"/> Brennan, Catherine	<input checked="" type="checkbox"/> Huang, Jidong	<input checked="" type="checkbox"/> Rodriguez, Eric
<input checked="" type="checkbox"/> Brusckhe, Jon (Chair)	<input checked="" type="checkbox"/> Kim-Goh, Mikyong	<input checked="" type="checkbox"/> Saks, Greg
<input checked="" type="checkbox"/> Chávez, Minerva	<input type="checkbox"/> Martinez, Mayra	<input checked="" type="checkbox"/> Stone, Sam
<input checked="" type="checkbox"/> Dabirian, Amir	<input checked="" type="checkbox"/> McConnell, Craig	<input type="checkbox"/> Thomas, Carolyn
<input type="checkbox"/> Davis, Anthony	<input checked="" type="checkbox"/> Meyer, Bill	<input type="checkbox"/> Virjee, Framroze
<input checked="" type="checkbox"/> Forgues, David	<input type="checkbox"/> Nagai, Nelson	
<input type="checkbox"/> Garcia, Danielle (designee)	<input type="checkbox"/> Oseguera, Tonantzin	
<input checked="" type="checkbox"/> Graewingholt, Megan	<input checked="" type="checkbox"/> Porter, Alexander	

Guests: Brisbane, Camacho, Frey, Hidalgo, Leone, Scialdone, Shepard, Tiwari, Tran, Tsong, Zarate

I. Call to Order

- 1.1 Chair Brusckhe called to order at 1:00 PM

II. Introductions

III. Announcements

- 3.1 Graewingholt replaces Barros as Executive Liaison.
- 3.2 Committee to review whether additional representation is needed.
- 3.3 Last year, PRBC issued its recommendations in April. The goal is to issue the memorandum between February and March.

IV. Approval of Minutes

- 4.1 M/S/P (Dabirian/ Meyer) Motion to approve minutes from December 2, 2022. Minutes approved by acclamation.

V. New business

5.1 Office of Research and Sponsored Projects (ORSP)

Presented by Dr. Binod Tiwari, Associate Vice President for Research and Sponsored Projects. The presentation details ORSP's 2021-22 achievements and the challenges they foresee in the coming year. Dr. Tiwari described ORSPs strategic goals: provide a transformative educational experience, support faculty research and creative activities, and maximize the amount of extramural funding CSUF receives. He notes that CSUF has seen significant increases in the grants/ contract submissions over the past four years and that CSUF faculty have been among the most productive in publishing research across the CSU. Key challenges the unit faces include the fact that pre-award staff are not funded by state support, funding for Jr./Sr. grants has stagnated in the recent decade, there are not enough financial resources to provide faculty course reassignment, and it has been difficult to recruit for certain key positions.

5.2 Academic Advising

Presented by Dr. Yuying Tsong, Associate Vice President for Student Success. The presentation provides an overview of CSUF's academic advising program and proposals to transform student advising. The main focus of the unit in the upcoming year is to grow the number of advisors and ensure that all advisors receive uniform training. Some of the challenges the unit faces include the very high student-to-advisor ratio; a fragmented structure that is unclear to students, faculty and staff; and inconsistent training and professional development across student advisors. To address these concerns, the unit would like to bring the student-to-advisor ratio down to 300 students to each advisor; apply a multi-phased approach; develop consistent, well-defined assessment, training and communication; and provide for broad-based advising to all students while providing additional support to high-needs students. As part of this strategy, the unit intends to reorganize.

5.3 RACE

This item is tabled and to be rescheduled to a future meeting.

5.4 COMM Sports Media Pre-Professional Certificate

The proposal was presented by Dr. Jason Shepard, Department Chair; Gayle Jansen Brisbane, faculty; and Dr. Robert Meeds, Undergraduate Curriculum Coordinator. The presenters request approval for the creation of a Sports Media Pre-Professional Certificate. The certificate is to allow the department to offer a program accessible to all students in the department of communications. The certificate requires 12 units. Three of the four courses will come from core requirements. The final course would relate to sports reporting like sports statistics. The program repackages courses already offered by the department and is not expected to incur additional costs.

M/S/P (Dabirian/ Saks) Motion to approve passes unanimously.

5.5 Ed.D., Educational Leadership, Online Program

The proposal was presented by Dr. Elaine Frey, Assistant Vice President for Graduate Studies. Dr. Frey requests approval to convert Ed. D., Educational Leadership program to a hybrid online program. If approved, additional changes would need to be made on the CalState Apply website. Dr. Frey noted that it's not anticipated the change will add additional costs.

Committee members questioned whether the change in course delivery would impact accreditation or have other implications. Dr. Frey replied that WSCUC determined that no substantive change review is needed for the proposed program.

M/S/P (Dabirian/ Chavez) Motion to approve passes without dissent.

5.6 Music History and Literature

The proposal was presented by Dr. Elaine Frey, Assistant Vice President for Graduate Studies. Dr. Frey requests approval to change the name of the concentration "Music History and Literature" to "Musicology" in the Master of Arts in Music degree. The program otherwise remains the same. The proposers believe the name change is a more accurate representation of the program. Since the program remains substantively the same, there is no additional cost to the campus anticipated.

M/S/P (Dabirian/ Forgues) Motion to approve passes unanimously.

VI. Adjournment

M/S/P (Dabirian/ Meyer) Meeting adjourned at 2:31 PM

Respectfully submitted: Triana Ramos and Oliver Ravela