

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE</p> <p>Minutes</p> <p>February 2, 2018</p> <p>1:00 PM – 2:30 PM</p> <p>CP-1060-05</p>

Attendance

√	Erica Bowers	√	Sherif Khalifa	√	Greg Saks
√	Amir Dabirian	√	Danny C. Kim	√	HyeKyeung Seung
√	Peter de Lijser	√	Kari Knutson Miller	√	Michael Shafae
√	Mike DeMars	√	Stacy Mallicoat	√	Stephen Stambough
	Berenecea Johnson Eanes	√	Dave Mickey, Chair	√	Framroze Virjee
√	Eric Endres		Nelson Nagai	√	Meghan Waymire
√	David Forgues	√	Irena Praitis	√	Emeline Yong
√	Danielle Garcia representing President Framroze Virjee	√	James Rodriguez		

Guests: Adamson, Graylee, Foster, Kelman, LeCesne, Mexal, Scialdone for Eanes, Tran, Wong

I. Call to Order

- Chair Mickey called to order at 1:00 pm
- President Virjee greeted the committee and thanked members for serving on this important and diverse committee. President expressed his excitement to be on campus - interacting with students, faculty, staff, and administrators.
- President met with Chair Mickey prior to meeting – stated willingness to participate in future conversations and meetings
- General discussion covered campus priorities and initiatives: WASC reaccreditation; Strategic Plan Town Hall this past Monday; GI 2025; Campus Master Plan to address the who, what, where we want to do and where we want to go; Comprehensive Fundraising Campaign aligned with charting the future; BOT Meeting - tuition fee increase and Governor’s budget for FY 2018-2019–continue to advocate; 50% of allocation comes from the state; Lowest funding campus and conversations on redistribution which will affect smaller campuses; Synergy initiative identified buying power across the CSU, UC, Community Colleges.

II. Announcements

- Dabirian reminded everyone to change their passwords and informed the group Titan Online is scheduled to come down beginning tonight at 12:01 am thru 12:00 pm on Sunday. This will impact ‘Add/Drop’ transactions, update cell phone and Titan online down from tonight 12:01-12:00pm Sunday morning. This may impact the Add/Drop deadline on Monday - email will be sent out to students on Monday.

III. Approval of Minutes

a. Minutes December 8, 2017 (draft)

- M/S/P Dabirian, Yong with a correction to the spelling of “Jefferies” in section IV.d

IV. New Business

a. Brent Foster (Time Certain: 1:05)

- Guest Foster handed out two documents for discussion and solicited feedback from members on the approval of academic programs and certificate programs based on policy
- UPS 410.103-Curriculum Guidelines and Procedures: Academic Programs and UPS Discussion included I.B.–undergraduate and graduate degree programs and I.C.–certificates and certificate programs, C3- Academic Programs forwards to PRBC, and C4-PRBC review
- UPS 410.115-Academic Credit Certificate Programs, C.Approvals-PRBC
- The consensus is to continue the current practice of PRBC review due to budgetary implications and potential campus-wide impact of such programs
- It was suggested to involve the College Budget Managers in assisting Faculty with completing the New Program Cost Analysis Form. This step should help to facilitate the overall process and to address potential questions that might arise during the review process.

b. Comparative Literature Minor David Kelman (Time Certain: 1:30)

- Guests Kelman and Mexal presented the Comparative Literature Minor program proposal
- This new minor would appeal to more students by providing an option to supplement their studies without having to fully commit to the major. The program will leverage existing resources to implement based on the review of the New Program Cost Analysis Form.
- M/S/P Rodriguez, Praitis approve the Comparative Literature Minor program proposal

V. Old Business

a. UPS 100.700

- Chair Mickey shared the subcommittee edits to UPS 100.700 – Formation and Review of Campus Centers and Institutes
- Subcommittee met to review document and suggest edits. Subcommittee will continue to meet and provide a progress report at future meetings. Edited document will be added to Dropbox - 2.2.18 folder.

VI. Adjournment

- M/S/P Dabirian, Bowers at 2:07 pm

Future items:

Provost Office GI 2025

Facilities McCarthy progress

University strategic plan

Friday & Saturday course scheduling - resource ramification

Facilities Strategic Plan

Parking

UEE

Facilities

HRDI

EO 1100 budget impact

IRA funding

Student Success

Stacked parking is it working and its cost

Physical master plan

TA/GA & tuition waivers

Graduate studies growth and planning

College Town

Titan Hall

Respectfully submitted: May Wong