

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b></p> <p><b>Minutes</b></p> <p><b>May 5, 2017</b></p> <p><b>1:00 PM – 2:30 PM</b></p> <p><b>CP-1060-05</b></p>
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**Attendance**

√	Bowers, Erica		Mildred García	√	Irena Praitis
	Ann Camp representing President Mildred García		Mamminder “Sunny” Gill	√	Anil Puri
√	Amir Dabirian	√	Sherif Khalifa	√	Greg Saks
√	Peter de Lijser	√	Danny C. Kim	√	HyeKyeung Seung
√	Mike DeMars	√	Stacy Mallicoat	√	Michael Shafae
	Berenecea Johnson Eanes		Amanda Martinez	√	Sora Tanjasiri
	Robert Flores	√	Bill Meyer	√	Emeline Yong
√	David Forgues	√	Dave Mickey		

Guests: Adamson, Doyle, Garcia for Camp, Graylee, Knutson-Miller, Kopecky, Renold, Scialdone for Eanes, Wright, Wong

**I. Call to Order**

- Chair Shafae called to order at 1:00 pm

**II. Announcements**

- Mickey announced the Spring Dance Theater event opened April 20<sup>th</sup> and runs for two weeks thru May 14th. The Dean of COTA choreographed one of the dance pieces.
- Seung announced that she was elected as the department chair of the Department of Communication Sciences and Disorders (COMD) effective July 1, 2017
- De Lijser announced the Chemistry and Biochemistry Department undergraduate research student presentations on Friday, May 12, 2017, between 12:00pm and 2:00pm in Dan Black Hall
- Tanjasiri asked for support with the name change of the Department of Health Science to the Department of Public Health
- Shafae mentioned the Engineering and Computer Science Department students to showcase projects at the TSU from May 3-5, 2017

**III. Approval of Minutes**

3.1 Minutes April 21, 2017 draft

- M/S/P Tanjasiri, Yong

#### IV. New Business

##### 4.1 Self-Support MS in Human Services Leadership – Time certain 1:05pm

- Chair Shafae introduced Guest Renold to present the MS in Human Services Leadership proposal. Guests Knutson Miller, Doyle and Wright were also in attendance to address questions. An overview of the Self-Support Program and a brief review of the Program Budget Projection (uploaded to Dropbox) was shared with members. The Program is self-support, requires 30 units, program in demand, provide opportunities for graduates in high demand jobs such as social work, counseling, and therapy. Students not counted in university's FTES.
- M/S/P Mallicoat, Tanjasiri approve the MS in Human Services Leadership program

##### 4.2 Tuition increases – VP Danny Kim

- VP Kim provided a brief up on the tuition increase – BOT approved the tuition increase but if Sacramento fully funds the BOT request, the tuition rate hike is no longer valid. The tuition increase funding can only be used for GI 2025 effort which includes hiring additional faculty, increase sessions/sections, and program development. Chancellor's office allocated \$4.4m to CSUF for GI 2025 initiative.
- VP Kim reviewed parts of the Fiscal State of the University powerpoint presentation from the Academic Senate meeting on May 4<sup>th</sup>. The overview included: Proposed CSU 2017-18 Support Budget–Request Augmentation (the system-wide anticipated revenue and the proposed incremental expenditures totals a \$92.7m shortfall), CSUF Fiscal Year 2017-18 Projected–Operating Fund Allocations (sources of revenue including the 2017 tuition rate increase), projected incremental expenses, and other commitments), and Recent CSU Financial Activity (capital projects, current infrastructure, and LOFT)
- VP mentioned the May Revise may provide CSU with additional allocations due to the \$1.1b additional tax revenues. The impact to the State and CSU is unknown/uncertain based on what is currently taking place at the Federal level.

##### 4.3 Budget priorities discussion

- Chair Shafae reviewed the budget priorities list created from the April 21<sup>st</sup> meeting and proposed a timeline: Complete the list of priorities at the meeting today, write a first draft of memo without meeting on May 12<sup>th</sup>, vote on priorities and finalize memo at the May 19<sup>th</sup> meeting.
- M/S/P Dabirian, DeMars approve proposed timeline
- Chair Shafae requested additional feedback to the budget priorities list. Details/examples were categorized and placed in nine buckets (document available in Dropbox).
  - Operationalizing University's Strategic Plan
  - Reinvesting in Instructional & Support Infrastructure
  - Core Operations Critical to Advancing Institutional Mission
  - Strategically Addressing Structural Deficits
  - Capital and Facilities Infrastructure Projects
  - Faculty Hiring, Retention, and Tenure Track Density
  - Mission Critical and Compliance Initiatives
  - GI 2025
  - WASC

#### 4.4 Memo drafting process

- Chair Shafae will begin to work on drafting the recommendation memo prior to the May 12<sup>th</sup> meeting. Members will have an opportunity to review and edit the draft at the May 12<sup>th</sup> meeting. Dabirian will work with Chair Shafae to provide an electronic means for voting/ranking priorities. Results of the vote will be summarized in a matrix and presented to members.

#### 4.5 May 12 *as-needed* meeting

- Chair Shafae addressed the need to meet on May 12
- M/S/P Mallicoat, Tanjasiri meet on May 12<sup>th</sup> to review, discuss, and edit the draft memo and to vote/rank priorities – to be included in the recommendation memo

### **V. Adjournment**

- M/S/P Dabirian, Mallicoat at 2:30 pm

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*Future items:*

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Respectfully submitted: May Wong