

# BUDGET TRAINING 2024



## Budget 101

The Budget 101 training program provides a high-level overview of allocation of funds from State to CSU, allocation of funds from CSU to campuses, campus budget (operating budget, capital budget, and auxiliary organizations). Open to all, especially new employees and staff involved in planning/coordinating financial resources.

## Direct and Indirect Cost Allocation Principles

Understanding direct and indirect cost allocation methods and principles, CSU Executive Order 1000 requirements and the methodology, timelines and process for the annual campus cost allocation plan. Open to all, especially Auxiliary Organizations, Self-Support Organizations, Division Budget and Resource Officers.

## Principles of Budgeting

The role of budgeting in planning, budget development, budget terminology, CSUF budgeting expenses or revenues, examples of a department budget plan. Open to all, especially new Division Budget and Resource Officers, Directors, and Budget Managers or Staff.

## Budget Administration: How to Manage Departmental Budget

This 4-part series covers a variety of topics including: Delegation of Budget/Fiscal Authority, Chart of Accounts, Understanding Position Budgeting, and Forecasting Techniques (Cash Flow Management, Projections of Revenues and Expenses). Open to all, especially Division Budget and Resource Officers, Directors, Managers, Budget Analysts and Coordinators.

## College & University Budgeting: An Introduction for Academic and Business Administrators

This training provides an introduction to budgeting, revenues and resources, expenses and costs, fiscal side of enrollment management, and budget models. The importance of enrollments in determining resources, expenses, and investments; how institutional resources are expended. Open to all, especially Business Administrators, Academic Administrators and Faculty. Textbook: College & University Budgeting: A Guide for Academics & Other Stakeholders.

- 4/23 - BUDGET 101 (9:30-11:00 AM)
- 4/23 - PRINCIPLES OF BUDGETING (1:30-3:00 PM)
- 4/25 - BUDGET ADMIN: DELEGATION OF BUDGET/FISCAL AUTHORITY (9:30-11:00 AM)
- 4/25 - BUDGET ADMIN: CHART OF ACCOUNTS (1:30-3:00 PM)
- 4/30 - BUDGET ADMIN: UNDERSTANDING POSITION BUDGETING (9:30-11:00 AM)
- 4/30 - BUDGET ADMIN: FORECASTING TECHNIQUES (1:30-3:00 PM)
- 5/14 - DIRECT & INDIRECT COSTS ALLOCATION PRINCIPLES (9:30-11:00 AM)

To access training resources  
(video and presentation),  
please click on the link below:

<https://financialservices.fullerton.edu/training/>